

# PMC Non-Conformance Report

Complete this section and turn into Quality Manager

NCR #: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_ Part #/Mold #/Equip.: \_\_\_\_\_ (as applicable)

Requested By: \_\_\_\_\_ Shift: \_\_\_\_\_ Job Traveller#: \_\_\_\_\_

Description of NC: \_\_\_\_\_

\_\_\_\_\_

Qty: \_\_\_\_\_

Immediate Containment: \_\_\_\_\_

Immediate Correction: \_\_\_\_\_

\_\_\_\_\_

Quality Manager completes this section and logs NCR

Final Disposition Instructions: \_\_\_\_\_

\_\_\_\_\_

Final Disposition Signature: \_\_\_\_\_

Final Correction (if applicable): \_\_\_\_\_

\_\_\_\_\_

Final Correction Signature: \_\_\_\_\_

Check any that apply for final correction of issue:

- Mold Maintenance Request (Process Tech. fills out form & turns into Maintenance to be logged and completed)
- Equipment Maintenance Request (Process Tech. fills out form & turns into Maintenance to be logged and completed)
- Material Disposition Form (Quality Manager fills out form, logs, and form is left available with parts)
- Problem Solving - Corrective/Preventive (PQ5) (Quality Manager fills out form, logs, and completes)
- Document Change (PQ15) (Quality Manager fills out form, logs, and completes)
- Deviation (PFQ29) (Process Tech. fills out form & turns into Quality to be logged and completed)
- Continuous Improvement (PQ20) (Quality Manager fills out form, logs, and verifies completed)
- Training Required (Quality Manager notifies proper personnel and verifies it is completed)
- Supplier Non-conformance
- No Correction Required

Completed and Logged By: \_\_\_\_\_