

Product Audit Checklist

Note to internal auditor: Use the following check sheet to help you follow a logical audit trail and ensure good coverage for this product audit.

Reference ISO/TS 16949 8.2.2.3 Product Audit: *The organization shall audit products at appropriate stages of production and delivery to verify conformity to all specified requirements, such as product dimensions, functionality, packaging and labeling at a defined frequency.*

Auditor _____ Date _____

Customer _____ Part No. _____

- Audit people from all shifts as appropriate.
- Incoming Inspection
- Raw Material Storage
- Quality
- Check the Control Plan (when applicable) and verify effectiveness.
- Gage calibration – (Select gages used on this product and check calibration records.)
- Production – (Check Set-Up Book for effectiveness)
- Compare Set-Up Book photos to actual practice.
- Press Speed
- Lubricant
- Gages
- Packaging
- Labeling
- Warehousing/Storage
- Dock Audits
- Dimensional verification.
- Functionality – (when applicable)
- Related customer issues, i.e. rejections/CAR's

Additional Comments
